

ASSIST
ARIZONA STATE SYSTEM FOR INFORMATION ON STUDENT TRANSFER
Updated Dual Enrollment Cohort Data File Layout for Community Colleges

Field Position	Element	Name	Field Type	Field Length	Field	Format	Default Value	Description	Code Values
<i>BEGIN STUDENT DATA:</i>									
1	1-8	COHORTYR	N	8	99999999			Reporting cohort year student was a high school senior and took any dual enrollment course in any high school year (i.e. 9th - 12th grade)	20082009 = 2008-2009 High School Cohort Academic Year
2	9-14	UNIT ID	N	6	999999			NCES Unit ID for each community college	See list for code values
3	15-23	STUDIDNO	AN	9				Institution Student Identification Number	
4	24-32	SSN	N	9	999999999 (add leading zeros)		Blank	Student Social Security Number	
5	33-42	PIDM	AN	10			Blank	Institution-specific unique identifier which never changes throughout the life of the student	
6	43-51	OLDIDNO	AN	9			Blank	Former Student College Id Number	
7	52-76	LNAME	A	25	UPPER CASE			Student Last Name	
8	77-91	FNAME	A	15	UPPER CASE			Student First Name	
9	92	MINITIAL	A	1	UPPER CASE		Blank	Student Middle Initial	
10	93-100	DOB	N	8	YYYYMMDD		Blank	Student Birthdate	
11	101-102	DISTRICT	A	2	UPPER CASE		Blank	Institution County Code	See list for code values
12	103-106	LAST_HS_YR_ATTEND	N	4	9999		Blank	Last Year Student Was Senior in High School	2004, 2005, etc.
13	107-115	HIGH_SCHOOL_CODE	N	9	999999999		Blank	Code for Last High School Attended	ADE Code or Institution Code for non-ADE Schools
14	116-120	DUAL_COURSE_SEMESTER	N	5	YYYYX			Semester Dual Enrollment Course Taken	Use ASSIST Semester Codes: YYYY = Year, X = 1 for Spring, X = 2 for Summer 1, X = 3 for Summer 2, X = 4 for Summer (8 week), X = 5 for Fall (i.e. 20085 = Fall 2008)
15	121-124	DUAL_COURSE_PREFIX	AN	4	UPPER CASE			Course Discipline Prefix	Institutionally defined (MAT, ECON, CS, etc.)
16	125-129	DUAL_COURSE_NUMBER	AN	5				Course Number Suffix	Institutionally defined
17	130-131	DUAL_COURSE_GRADE	A	2	UPPER CASE		Blank	Course Grade Code	Institutionally defined
18	132-135	DUAL_COURSE_CREDIT_HRS	N	4	9999 Implied Decimal		Blank	Course Credit Hours	Institutionally defined

* Shaded elements are required for matching purposes