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**Effective:** 7/1/2003
 

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## **ASU** STA Manual Revision Notice

<b>Policy</b>	<b>Summary of Change</b>
<p><a href="#"><u>STA 105-02</u></a></p> <p>Lost or Stolen Student Records</p>	<p><b>New Policy</b></p> <p>New policy to establish guidelines for reporting the loss or theft of student education records</p>
<p><a href="#"><u>STA 401-02</u></a></p> <p>Involuntary Withdrawal from the University in Special Circumstances</p>	<p><b>Revision of Policy</b></p> <p>Revised to increase from three to five the number of days a student has to appear to the dean to respond to allegations of misconduct and to add that a designee may act for the dean of Student Life in determining the threat posed by a student and in giving audience to a student accused of misconduct</p>
<p><a href="#"><u>STA 402-01</u></a></p> <p>Disability Resources for Students—General Policy</p>	<p><b>Revision of Policy</b></p> <p>Revised to update “disability coordinator” to “DRS disability specialist”</p>
<p><a href="#"><u>STA 402-03</u></a></p> <p>Eligibility for Accommodations—Required Disability Documentation</p>	<p><b>Revision of Policy</b></p> <p>Revised to update “disability coordinators” to “DRS disability specialists” and the list of screening tools that DRS will accept for determining a student’s disability status and to add that student documentation may be released without a student’s informed written consent when required by law or to prevent harm to others</p>
<p><a href="#"><u>STA 402-04</u></a></p> <p>Priority Registration for Students with Disabilities</p>	<p><b>Revision of Policy</b></p> <p>Revised to update “disability coordinators” to “DRS disability specialists”</p>
<p><a href="#"><u>STA 402-05</u></a></p> <p>TRIO Student Support Services for Select Students with Disabilities</p>	<p><b>Revision of Policy</b></p> <p>Revised to update “disability specialist” to “Disability Resources for Students (DRS) disability specialist”</p>

<p><u><a href="#">STA 402-06</a></u></p> <p>Testing Accommodations for Students with Disabilities</p>	<p><b>Revision of Policy</b></p> <p>Revised in its entirety</p>
<p><u><a href="#">STA 402-08</a></u></p> <p>Alternative Format Services</p>	<p><b>Revision of Policy</b></p> <p>Revised to update the language, a title, a form name, information regarding ordering Recordings for the Blind and Dyslexic materials, the responsibilities of the DRS service providers, “disability coordinator” to “DRS disability specialist,” the person to whom borrowed DRS/ASU institutional membership materials are returned, and the “DRS” header to “DRS Alternative Format Services,” to add that department chairs must be included in requests and any arrangements for alternative format services, and to delete the “DRS Interpreter” section and the “To Receive Textbooks for Sign Language Interpreter Preparation” header</p>
<p><u><a href="#">STA 402-09</a></u></p> <p>Interpreter Services for Students who are Deaf/Hard of Hearing</p>	<p><b>Revision of Policy</b></p> <p>Revised to clarify who is responsible for extra costs beyond disability accommodations and that students must notify the interpreter supervisor of absences, to update “disability coordinator” to “DRS disability specialist,” “DRS Reader Services” to “DRS Interpreter Services,” and DRS supervisor for Interpreter/Transliterator Services responsibilities, and to delete the “DRS Reader Services” section</p>
<p><u><a href="#">STA 402-11</a></u></p> <p>Note-Taking Accommodations for Qualified Students with Disabilities</p>	<p><b>Revision of Policy</b></p> <p>Revised to update “Disability Resources for Students (DRS) disability coordinator” to “Disability Resources for Students (DRS) disability specialist” and the contact information for note-taking accommodations and to delete “in-class accommodations coordinator” as the primary responsible party in the note-taking accommodations procedure</p>
<p><u><a href="#">STA 402-15</a></u></p> <p>Adaptive Equipment Checkout for Eligible Students with Disabilities</p>	<p><b>Revision of Policy</b></p> <p>Revised to update “disability specialist” to “Disability Resources for Students (DRS) disability specialist”</p>
<p><u><a href="#">STA 402-18</a></u></p> <p>Laboratory Accommodations</p>	<p><b>Revision of Policy</b></p> <p>Revised to update “disability coordinator” to “DRS disability</p>

for Students with Disabilities	specialist,” “office manager” to “business manager,” and the time from seven to 10 days following preregistration for students to notify DRS and instructors about the need for laboratory accommodations
<p><u><a href="#">STA 402-19</a></u></p> <p>Variance from Degree Requirements—Course Equivalency Alternatives for Students with Disabilities</p>	<p><b>Revision of Policy</b></p> <p>Revised to update “disability coordinator” to “DRS disability specialist”</p>
<p><u><a href="#">STA 402-21</a></u></p> <p>Student Grievances with Disability Resources for Students</p>	<p><b>New Policy</b></p> <p>New policy to establish grievance procedures for students in regards to Disability Resources for Students</p>
<p><u><a href="#">STA 502-02</a></u></p> <p>Reserving and Using Memorial Union Facilities</p>	<p><b>Revision of Policy</b></p> <p>Revised to update an e-mail address, to require off-campus groups to provide liability insurance, to delete the “Union Cinema” section, and to add that students should work with the Student Organization Resource Center for dances and special events</p>
<p><u><a href="#">STA 504-01</a></u></p> <p>Fraternities and Sororities—Relationship with the University</p>	<p><b>Revision of Policy</b></p> <p>Revised to delete from the list of fraternity and sorority community expectations that chapters will provide the Greek Life Office with an annual summary of activities and copies of their new member education programs each semester and that chapters will participate in at least one community service project each semester and to list the Multicultural Greek Council as part of ASU’s fraternity and sorority community</p>
<p><u><a href="#">STA 505-01</a></u></p> <p>Student Organization Registration</p>	<p><b>Revision of Policy</b></p> <p>Revised to clarify that organizations must register to obtain club status and accompanying privileges and that annual renewal of registration is required by the designated deadline to retain access to ASU support for Student Organization Resource Center members, to update “ASU Trademark Licensing Office” to “ASU Trademark Management Office,” and to add that registered student organizations are subject to the “ASU Extra-Curricular Activities Conditions for Participation” and the ASU graphic standards guidelines in the <i>Graphic Standards Manual</i></p>

[STA 506-01](#)

Campus Children's Center  
Enrollment

**Revision of Policy**

Revised to state that waiting list tours are provided monthly

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