

Effective: 3/1/2008

## SPP Manual Revision Notice<sub>D</sub>

| Policy   | Summary of Change  |
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| <p><a href="#">SPP 002</a></p> <p>Definitions</p>  | <p><b>Revision of Policy</b></p> <p>Revised to add a definition of “leader” as it applies to <a href="#">SPP 402–05</a>, “Promotion” and to <a href="#">SPP 403–08</a>, “Salary Adjustments”</p>   |
| <p><a href="#">SPP 320</a></p> <p><i>Conditions of Service<br/>Professional Service at ASU</i></p> | <p><b>Revision of Policy</b></p> <p>Revised to update options that a service professional may take upon notification of nonrenewal</p>   |
| <p><a href="#">SPP 402–05</a></p> <p>Promotion (Competitive or Noncompetitive)</p>                 | <p><b>Revision of Policy</b></p> <p>Revised to change the title, to distinguish between competitive and noncompetitive promotions, and to state clearly the criteria under which noncompetitive promotions may occur and who has the authority to recommend them</p> |
| <p><a href="#">SPP 403–08</a></p> <p>Salary Adjustments</p>  | <p><b>Revision of Policy</b></p> <p>Revised to delete a source; to state the means of notification; and to clarify salary administration terms and types of salary adjustments</p>   |
| <p><a href="#">SPP 809</a></p> <p>Discipline</p>   | <p><b>Revision of Policy</b></p> <p>Revised to align language with <a href="#">SPP 1011</a>, “Involuntary Termination” regarding the definition of for-cause, involuntary termination</p>  |
| <p><a href="#">SPP 1007</a></p>  | <p><b>Revision of Policy</b></p>   |

Processing Terminations of  
Employment

Revised to include information on the return of university  
property by all employees who terminate their employment for  
any reason

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