

Research and Sponsored Projects Manual (RSP)

Effective: 11/1/2015



RSP Manual Revision Notice

Policy	Summary of Change
RSP 004 Definitions	Revision of Policy Revised to remove the definitions "Activity Distribution Report (ADR)," "Senior Vice President for the Office of Knowledge Enterprise Development," and "University Prior Approval System (UPAS)"; to update the definitions "Allowable Costs," "Budget," "Collaboration," "Companion Accounts," "Complainant," "Cost Sharing," "Effort," "Fully Burdened F&A Rate," "International Travel" (from "Foreign Travel"), "Mandatory Committed Cost Sharing," "Matching Funds," "Program Income," "Sponsored Project," "Subrecipient," "Voluntary Committed Cost Sharing," "Voluntary Uncommitted Cost Sharing," "Waived Prior Approval Authority" (from "Expanded Authorities")
RSP 101 General Research Policy	Revision of Policy Revised to update the Source; to update authoritative guidance references/resources for sponsored project funding for grants and cooperative agreements from federal and sub-federal sources
RSP 303 Proposal Budget Preparation	Revision of Policy Revised to update the Source; to update the policy language to refer to RSP 101 , "General Research Policy" for federal authoritative guidance; to add a Cross-Reference
RSP 401 Agreement Negotiation and Acceptance	Revision of Policy Revised to update the Sources; to update the language on agreements based on Arizona Board of Regents' (ABOR) policies; to remove a Cross-Reference
RSP 406 Publication	Revision of Policy Revised to update the language on allowable publication delays
RSP 501 Establishment of a Sponsored Project Account	Revision of Policy Revised to update the Sources; to update the policy language to refer to RSP 101 , "General Research Policy" for federal authoritative guidance; to update "physical award file" to "electronic award file"; to add a Cross-Reference
RSP 502-01 Personnel Employed on Sponsored Projects	Revision of Policy Revised to update the Sources; to update the policy language to refer to RSP 101 , "General Research Policy" for federal authoritative guidance; to update the term "intra-university" to "intra-institution of higher education (IHE)"; to update the Cross-Reference
RSP 502-02 Leaves and Absences for Sponsored Projects	Revision of Policy Revised to update the Sources; to update the policy language to refer to RSP 101 , "General Research Policy" for federal authoritative guidance; to add a Cross-Reference
RSP 502-03 Certification of Sponsored Project Effort	Revision of Policy Revised to update the Sources; to update the policy language on specific agency requirements; to update the term "intra-university" to "intra-institution of higher education (IHE)"; to add a Cross-Reference
RSP 503-03 Consultants, Guest Lecturers, and Other Professional Services for Sponsored Projects	Revision of Policy Revised to update the Sources; to update the term "intra-university" to "intra-institution of higher education (IHE)"; to update the Cross-References
RSP 503-05 Subcontracts/Subaward Agreements	Revision of Policy Revised to update the Sources; to update a position title; to add a Cross-Reference
RSP 504-01 Sponsored Projects Travel for ASU	Revision of Policy Revised to update the Sources; to clarify that the U.S. flag air carriers requirement is for

About the Manuals

Accessing the Manuals

- Academic Affairs
- Capital Programs Management Group
- Environmental Health & Safety
- Facilities Management
- Financial Services
- Property Control System
- Police Department
- Parking and Transit Services
- Purchasing and Business Services
- Research and Sponsored Projects
- Staff Personnel
- Student Services Manual
- Sun Devil Athletics

Index of Policies

Process

Archives

Contact Us

<p>Employees</p>	<p>federally-funded sponsored projects; to update the Cross-References</p>
<p>RSP 504-04 Conference Registration and Per Diem Costs for ASU Employees on Sponsored Projects</p>	<p>Revision of Policy Revised to update the Sources; to add a Cross-Reference</p>
<p>RSP 504-05 Sponsored Project Travel and Related Costs (Non-ASU Employees)</p>	<p>Revision of Policy Revised to update the Sources; to update the policy language on lodging and per diem reimbursements; to add a Cross-Reference</p>
<p>RSP 506-02 Cost Transfers to Sponsored Projects</p>	<p>Revision of Policy Revised to update the Sources; to add a Cross-Reference</p>
<p>RSP 506-03 Cost Sharing Documentation for Sponsored Projects</p>	<p>Revision of Policy Revised to update the Sources; to update the policy language to refer to RSP 101, "General Research Policy" for federal authoritative guidance; to clarify policy details on cost sharing, funds, and accounting; to add a Cross-Reference</p>
<p>RSP 507-01 Sponsored Project Award Changes</p>	<p>Revision of Policy Revised to update the Sources; to add a Cross-Reference</p>
<p>RSP 508-01 Charging Direct and Facilities & Administrative Costs to Sponsored Projects</p>	<p>Revision of Policy Revised to update the Sources; to update the policy language to refer to RSP 101, "General Research Policy" for federal authoritative guidance; to link to the Cost Accounting Standards (CAS) Web site; to add a Cross-Reference</p>
<p>RSP 508-02 Facilities & Administrative Costs</p>	<p>Revision of Policy Revised to update the Sources; to update a position title; to update a federal agency department name; to add a Cross-Reference</p>
<p>RSP 510-02 External Audits and Programmatic Reviews</p>	<p>Revision of Policy Revised to update the Sources; to update a position title; to add a Cross-Reference</p>

[RSP manual](#) | [ASU policies and procedures manuals](#) | [Index of Policies by Title](#) | [RSP manual contact](#) | [ORSPA Web site](#)
[Back to Top](#)

