

# Purchasing and Business Services Manual (PUR)

Effective: 11/1/2011



## PUR Manual Revision Notice\_\_

Policy	Summary of Changes
<a href="#">PUR 004</a> Definitions	<b>Revision of Policy</b> Revised to delete "Enterprise Procurement Services" and to add "State Procurement Office"
<a href="#">PUR 201-02</a> Authority for Procurement	<b>Revision of Policy</b> Revised to state that for authority for committing funds, "the director of Purchasing and Business Services sends the form to General Counsel for a recommendation of approval or denial"
<a href="#">PUR 205</a> Procurement Process Overview	<b>Revision of Policy</b> Revised to add a link to the Purchasing Procedures Guide
<a href="#">PUR 209</a> Establishment of Resale Activities	<b>Revision of Policy</b> Revised to delete "ASU Bookstore" and to add a note regarding private enterprise activities
<a href="#">PUR 301-01</a> Order Transaction Types and Forms	<b>Revision of Policy</b> Revised to add a link to the Purchasing Procedures Guide
<a href="#">PUR 402-05</a> ASU Graphic Standards	<b>Revision of Policy</b> Revised to update the term "Communications Guide," trademark approval, and the logo
<a href="#">PUR 701</a> Trademark Licensing	<b>Revision of Policy</b> Revised to update licensing and approval process

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