
Effective: 7/1/2004

ASU PTS Manual Revision Notice

As of October 1, 2003, Parking and Transit Services (PTS) no longer reports to the Department of Public Safety. With this change, the policies and procedures included in the *Department of Public Safety Policies and Procedures Manual (DPS)* have been transferred to a new and separate manual, the *Parking and Transit Services Policies and Procedures Manual (PTS)*. All changes to policies in this revision cycle reflect that change in responsibility.

Policy	Summary of Changes
PTS 001 Introduction	Revision of Policy Revised to update information with regard to authority and responsibility for the manual
PTS 103 Decals and Placards for Persons with Disabilities	Revision of Policy Revised to clarify fees for an ASU Temporary Disabled Parking Pass
PTS 105 Replacement of Lost, Damaged, or Stolen Decals and Gate Access Cards	Revision of Policy Revised to change the name “keycard” to “gate access card”
PTS 201 Visitor Parking	Revision of Policy Revised to update the procedure for requesting visitor parking
PTS 401 Parking Citation Appeals	Revision of Policy Revised to update appeal requirements
PTS 601 Transit Services	Revision of Policy Revised to update transit routes

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