

Effective: 7/1/2000

ASU PAC Manual Revision Notice

Policy	Summary of Change
<p><u>PAC 002</u></p> <p>Definitions</p>	<p>Revision of Policy</p> <p>Revised to update terminology and to delete definitions for “Facility Liaison,” “PMIS,” “Pre-bid Notification”</p>
<p><u>PAC 003</u></p> <p>Table of Exhibits</p>	<p>Revision of Policy</p> <p>Revised to change the title of PAC 306–01A and to delete two exhibits</p>
<p>PAC 101</p> <p>Purpose, Goals, and Objectives</p>	<p>Deletion of Policy</p>
<p><u>PAC 102</u></p> <p>Facilities Planning and Construction Directory</p>	<p>Revision of Policy</p> <p>Revised to remove the directory and to provide a link to the Facilities Management Web site</p>
<p><u>PAC 103</u></p> <p>Organization Chart</p>	<p>Revision of Policy</p> <p>Revised to remove the organization chart and to provide a link to the Facilities Management Web site</p>
<p><u>PAC 301–01</u></p> <p>Project Proposals</p>	<p>Revision of Policy</p> <p>Revised to change the number of the policy from PAC 301, to update the terminology of the “Purpose,” and to create a link to a form</p>
<p><u>PAC 301–02</u></p> <p>Annual Capital Project Request Process</p>	<p>Revision of Policy</p> <p>Revised to renumber the policy from PAC 309–01, to update the terminology in compliance with ABOR policy changes, and to update links to cross-references</p>
<p><u>PAC 301–03</u></p>	<p>Revision of Policy</p>

<p>University Capital Project Approval Process for Remodeling, Renovation, and Construction</p>	<p>Revised to renumber the policy from PAC 309–02, to update the title, and to make the information applicable to all projects</p>
<p><u>PAC 301–04</u></p> <p>Request for Facilities Planning and Construction Services</p>	<p>Revision of Policy</p> <p>Revised to renumber the policy from PAC 310, to update the terminology for applicability and readability, and to make links current</p>
<p><u>PAC 302</u></p> <p>Introduction to the ABOR Capital Development Process</p>	<p>Revision of Policy</p> <p>Revised to update the terminology in compliance with ABOR policy changes, to update links in the cross-references, and to replace the exhibit</p>
<p><u>PAC 303–01</u></p> <p>Project Initiation Phase—Description and Authority Granted</p>	<p>Revision of Policy</p> <p>Revised to update the terminology in compliance with ABOR policy changes, to add the procedure formerly included in PAC 303–02, to add “Authority Granted” to the title and to the policy, and to replace the exhibit</p>
<p><u>PAC 303–02</u></p> <p>Facility Project User Committees</p>	<p>Revision of Policy</p> <p>Revised to update the terminology and to move the procedure to PAC 303–01</p>
<p><u>PAC 303–03</u></p> <p>Public Art</p>	<p>Revision of Policy</p> <p>Revised to clarify the applicability and to update the terminology and titles</p>
<p><u>PAC 304–01</u></p> <p>Conceptual Approval Phase—Description</p>	<p>Revision of Policy</p> <p>Revised to update the terminology in compliance with ABOR policy changes, to add combined procedures from PAC 304–02 and PAC 305–01, to correct position titles, and to replace the exhibit</p>
<p><u>PAC 304–02</u></p> <p>Conceptual Approval Phase—Required Regent Information and Authority Granted</p>	<p>Revision of Policy</p> <p>Revised to update the terminology in compliance with ABOR policy changes, to move the procedure to PAC 304–01, and to add “Authority Granted” to the title and to the policy</p>
<p>PAC 304–03</p>	<p>Deletion of Policy</p>

Building Committees	
<u>PAC 305-01</u> Project Approval Phase— Description	Revision of Policy Revised to update the terminology in compliance with ABOR policy changes, to move part of the procedures to PAC 304-01, and to replace the exhibit
PAC 305-02 Project Approval Phase— Required Regent Information and Forms	Deletion of Policy
<u>PAC 306-01</u> Construction Phase— Description	Revision of Policy Revised to update the terminology in compliance with ABOR policy changes, to change the title of the policy, and to replace the exhibit
<u>PAC 306-02</u> Predesign Kickoff Meeting	Revision of Policy Revised to eliminate unnecessary information
<u>PAC 306-03</u> Project Design Process for Remodeling, Renovation, and Construction	Revision of Policy Revised to correct the terminology
PAC 306-04 Regents' Project Change Approval—Major Projects	Deletion of Policy
<u>PAC 306-05</u> Monitoring Design Activities	Revision of Policy Revised to correct the terminology and to change the responsible position
PAC 306-06 Value Engineering	Deletion of Policy
<u>PAC 306-07</u> Construction Bid Process and Award of Construction Contract	Revision of Policy Revised to correct the terminology and to change the responsible position in step 8 of the procedure

<p>PAC 306–08</p> <p>Preconstruction Meeting</p>	<p>Deletion of Policy</p>
<p>PAC 306–09</p> <p>Construction Administration Process</p>	<p>Deletion of Policy</p>
<p>PAC 306–10</p> <p>Change Orders and Contract Claims</p>	<p>Deletion of Policy</p>
<p><u>PAC 306–11</u></p> <p>Substantial Completion and Liquidated Damages</p>	<p>Revision of Policy</p> <p>Revised to update position titles and to clarify the procedure</p>
<p><u>PAC 306–12</u></p> <p>Procurement of Movable Equipment</p>	<p>Revision of Policy</p> <p>Revised to add “interior design consultant” to the procedure, and to change “area/org” to “agency/org”</p>
<p>PAC 307–01</p> <p>Project Close Out Phase—Description</p>	<p>Deletion of Policy</p>
<p>PAC 307–02</p> <p>Project Close Out Process</p>	<p>Deletion of Policy</p>
<p>PAC 307–03</p> <p>Consultant and Contractor Work Performance Evaluations—Major Projects</p>	<p>Deletion of Policy</p>
<p><u>PAC 307–04</u></p> <p>User Department Evaluations</p>	<p>Revision of Policy</p> <p>Revised to update position titles and to clarify the procedure</p>
<p>PAC 307–05</p>	<p>Deletion of Policy</p>

Project Completion Review	
PAC 307-06 Closing Project Area/Orgs	Deletion of Policy
PAC 308-01 Capital Improvement Plan (CIP)—Description	Revision of Policy Revised to shorten the description and to provide a link to the Facilities Management Web page for more detailed information
PAC 308-02 Project Priorities	Deletion of Policy
PAC 309-01 Annual Capital Project Request Process	Renumbering of Policy Policy renumbered to PAC 301-02
PAC 309-02 University Project Approval Process for Remodeling, Renovation, and Construction	Renumbering of Policy Policy renumbered to PAC 301-03
PAC 309-03 Project Categories for Remodeling, Renovation, and Construction	Deletion of Policy
PAC 309-04 Building Renewal Projects	Renumbering of Policy Policy renumbered to PAC 504-02
PAC 310 Request for Facilities Planning and Construction Services	Renumbering of Policy Policy renumbered to PAC 301-04
PAC 311-01 Consultants for Remodeling, Renovation, and Construction—General	Revision of Policy Revised to update the applicability of the policy

<p>PAC 311–02</p> <p>Request for Qualifications— Project Cost Less than \$1 Million</p>	<p>Deletion of Policy</p>
<p>PAC 311–03</p> <p>Selection Process for Construction Manager and Architect/Engineer Consultants—Major Projects</p>	<p>Deletion of Policy</p>
<p>PAC 312</p> <p>Easements and Rights-of-Way</p>	<p>Revision of Policy</p> <p>Revised to provide a link to the Board of Regents’ policy, to update the procedures, and to correct position titles</p>
<p>PAC 313</p> <p>Groundbreaking, New Site, and Building Ceremonies</p>	<p>Revision of Policy</p> <p>Revised to remove some responsibilities of the Building Committee chair</p>
<p>PAC 314</p> <p>Naming of Buildings and Facilities</p>	<p>Revision of Policy</p> <p>Revised to correct the applicability, to change the name of a committee, and to clarify plaque requirements</p>
<p>PAC 315</p> <p>State Historic Preservation</p>	<p>Revision of Policy</p> <p>Revised to correct some position titles</p>
<p>PAC 401</p> <p>Property Acquisition Review</p>	<p>Revision of Policy</p> <p>Revised to correct some position titles</p>
<p>PAC 402</p> <p>University Facility Liaison Group</p>	<p>Deletion of Policy</p>
<p>PAC 501</p> <p>Capital Outlay/Bonding Requests</p>	<p>Deletion of Policy</p>

<p><u>PAC 502</u></p> <p>Capital Project Agency/Orgs</p>	<p>Revision of Policy</p> <p>Revised to change “area/org” to “agency/org” in the title and in the text, and to update a cross-reference</p>
<p>PAC 503</p> <p>Capital Project Recoupment</p>	<p>Deletion of Policy</p>
<p><u>PAC 504–01</u></p> <p>Building Renewal Funding</p>	<p>Revision of Policy</p> <p>Revised to change the policy number from PAC 504 for manual organization</p>
<p><u>PAC 504–02</u></p> <p>Building Renewal Projects</p>	<p>Renumbering of Policy</p> <p>Revised to change the policy number from PAC 309–04</p>
<p><u>PAC 601</u></p> <p>Principles to Guide the Development of the Main Campus of Arizona State University</p>	<p>Revision of Policy</p> <p>Revised to update terminology, to remove the principles from the policy, and to provide a link to the principles at the Facilities Management Web site</p>
<p><u>PAC 602</u></p> <p>Operations—Main Campus Public Art and Design Review Council</p>	<p>Revision of Policy</p> <p>Revised to update position titles and to change responsibility from the president to the senior vice president and provost</p>
<p><u>PAC 603</u></p> <p>Conflict of Interest—Main Campus Public Art and Design Review Council</p>	<p>Revision of Policy</p> <p>Revised to use “shall” in place of “should” and “expected to”</p>
<p>PAC 604</p> <p>Main Campus Public Art and Design Review Council Membership</p>	<p>Deletion of Policy</p>
<p><u>PAC 701</u></p> <p>Campus Development</p>	<p>Revision of Policy</p> <p>Revised to remove the guidelines and to provide a link to the Facilities Management Web site</p>

<p><u>PAC 702</u></p> <p>Campus Amenities</p>	<p>Revision of Policy</p> <p>Revised to remove the guidelines and to provide a link to the Facilities Management Web site</p>
<p><u>PAC 901</u></p> <p>ABOR Building Construction, Remodeling, and Renovation Policies</p>	<p>Revision of Policy</p> <p>Revised to update the link to the ABOR Web site</p>

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